



**Keladi Shivappa Nayaka University of Agricultural and
Horticultural Sciences, Shivamogga**

Main Campus : Iruvakkki, Sagara Taluk, Shivamogga District

GRADUATE DEGREE PROGRAMMES

***Academic Information
And
Regulations***

Semester System

2022

DIRECTORATE OF EDUCATION

**Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences,
Iruvakkki, Sagar Taluk, Shivamogga District, Karnataka-577412**

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**KELADI SHIVAPPA NAYAKA UNIVERSITY OF AGRICULTURAL
AND HORTICULTURAL SCIENCES
SHIVAMOGGA**

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**ACADEMIC INFORMATION AND REGULATIONS GOVERNING
GRADUATE DEGREE PROGRAMMES UNDER SEMESTER SYSTEM**

- 1.0 TITLE :** The Academic Information and Regulations shall be called “**Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Iruvakkki, Shivamogga Academic Information and Regulations Governing Graduate Degree Programmes Under Semester System.**” These shall come into effect from the Academic year 2022-23 and onwards.
- 2.0 DEFINITION**
- 2.1. Academic Year:** An academic year is the period during which a cycle of study is completed. It shall consist of two semesters.
- 2.2 Semester**
- 2.2.1 Semester Duration:** Each semester shall consist of 115 working days including the examination days (95 full working days as instructional days and 20 full working days for practical exam and final theory external examination days).
- 2.3. Curriculum:** A series of courses designed to provide learning opportunities to meet the requirements for awarding a degree.
- 2.4. Course:** A Course is a unit of instruction or segment of subject matter as specified in course calendar to be covered in a semester. It has a specified number, title and credit hours.
- 2.5. Credit Hours (Course Credits):** A measure of quantity of work done in a course. One credit represents one hour of lecture or two hours of laboratory or field work per week through a semester. For example 2+1, two theory classes of one hour each and practical of two hours per week.
- 2.6. Course Load per Semester:** Normally, a student shall register for a minimum of 20 credits and a maximum of 27 credits. However, the minimum/maximum course load may be exempted by the concerned Dean when the student has only a few courses to complete. In addition, the student shall be permitted to register a maximum of extra 12 credits as supplementary course credits. The Total credits including supplementary course credits shall not exceed a maximum of 37 credits. However, a maximum of 30 credit limits for a student who register only for supplementary examination and do not register for any regular semester.

The supplementary credits shall be registered along with the regular courses at the time of registration. The students are permitted to add supplementary courses till the end of 6 weeks from the start of the semester.

- 2.7. **Grade Point of a Course:** A measure of quality of work done in a course to meet the requirement in a semester. It is computed by dividing the percentage of marks obtained in a course by ten. It shall be expressed on a 10 point scale up to second decimal place.

The result for each course registered shall be declared as follows :

Grade point/Symbol obtained	Result	Result
8.00 and above	I Division with Distinction	Grade point (GP) as indicated in individual subjects
7.000 – 7.999	I Division	
6.000 – 6.999	II Division	
5.000 – 5.999	Pass (Individual Subjects)	
Less than 5.00 (F)	Fail	Zero
'SA'	Shortage of attendance	Zero
'S'	Satisfactory	-
'US'	Unsatisfactory	-
'A'	Absent for the final theory External Exam	Zero

- 2.8. **Course Credit Point:** A course credit point is a product of course credit and grade point secured by a student in a course which shall be expressed up to second decimal place.
- 2.9. **Grade Point Average (GPA):** It is a measure of quality of work done in semester. It is a quotient of the total course credit points secured by a student in various courses registered divided by the total course credits excluding non gradial courses during that semester. It shall be expressed up to the second decimal place.
- 2.10. **Cumulative Grade Point Average (CGPA):** It is the cumulative performance of a student in all the courses taken during a period covering all the preceding semesters. CGPA is computed by dividing the total course credit points by the total number of credit hours completed excluding non gradial courses up to the end of a specified semester. It shall be expressed up to the second decimal place.

- 2.11. **Overall Grade Point Average (OGPA):** It is a measure of overall performance of a student on completion of the degree programme. It is computed by dividing the total number of course credit points earned by a student over the semesters by the total number of credit hours excluding non gradial courses rounded off to the second decimal place.
- 2.12. To pass in a course student shall obtain GPA of minimum 5.00 out of 10.00 in that course.
- 2.13. To qualify for the degree, the students shall complete all the prescribed courses with an Overall Grade Point Average (OGPA) of not less than 5.00 out of 10.00.

2.14 CONVERSION of CGPA/OGPA to equivalent Percentage

Equivalent Percentage of Marks for a given OGPA on a 10 Point Scale.

Equivalent per cent = CGPA/OGPA x 10

Eg. : CGPA/OGPA 9.35 x 10 = 93.50%, 6.00 x 10 = 60.00%

3.0. UNDER-GRADUATE DEGREE PROGRAMMES OFFERED

Sl.No.	Degree Programme	Duration	Place
1.	B.Sc. (Hons.) Agriculture	4 years/8 semesters	Shivamogga & Iruvakkki
2.	B.Sc. (Hons.) Horticulture	4 years/8 semesters	Mudigere & Hiriyyur
3.	B.Sc. (Hons.) Forestry	4 years/ 8 semesters	Ponnampet and Iruvakkki

3. Medium of Instruction

- 3.1.1 The medium of instruction in the Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Iruvakkki, Shivamogga shall be 'English' except Kannada course.
- 3.1.2. All the examinations including the supplementary examinations shall be in the same medium of instruction in which the student had taken the course.

3.2 Eligibility for Admission

3.2.1 Candidates to be eligible for admission to all the graduate programmes in the University should satisfy the following requirements:

A pass in two years Pre University Course (PUC) examination of Karnataka State or an equivalent examination with the combination/s as given.

B.Sc. (Hons.) Agriculture/Horticulture/Forestry	PCMB
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- 3.2.2
- i) The student must have compulsorily attended CET(PCMB) examination conducted by the Karnataka Examination Authority, Bengalure during the concerned year.
 - ii) Fifty per cent of the marks obtained in PCMB in qualifying exam and fifty per cent of the CET (PCMB) marks of the concerned year will be taken together to prepare the merit list. Based on the online options given by the students and the merit position, seats will be allotted by the Karnataka Examination Authority.
 - iii) For those who claim admission on farmer's children or actual cultivator quota, a practical test for two hundred marks will be conducted by the University and the marks will be given to Karnataka Examination Authority for further consolidation, taking fifty per cent of Practical test marks, twenty five per cent of PUC marks and twenty five per cent of CET test marks.
 - iv) **Reservation** of seats shall be made as per state Government order in force from time to time (Ref. section 3.3).
 - v) The Horanadu and Gadinadu students will be considered for admission among others, subject to fulfilling the eligibility conditions for admission, except domicile conditions.
 - vi) The filling up of 10 per cent seats of UG for admission of Non Resident Indians (NRI)/ NRI sponsored candidates shall be over and above intake of various degree programmes under PCMB stream only.
 - vii) 15% of the total intake of each College/Programme will be allotted through ICAR.

- viii) 5% of the total intake in each College/Programme will be allotted to diploma holders has super numeracy quota lateral admissions made through online allotment and no **pernal** counseling.

3.2.3 Domicile Requirements

- a) In addition to the above prescribed qualifications, the candidate should be a citizen of India and must have studied in any Educational Institution in Karnataka State for a minimum period of seven academic years at any time upto PUC or its equivalent. Further, the candidate should have appeared and passed SSLC or its equivalent or PUC or its equivalent examination from Karnataka State. In proof of this, certificate(s) issued only by the Head(s) of Institution(s) where the candidate studied is to be enclosed.
- b) A candidate should have studied and passed I and II Year Pre-University examination or its equivalent examination within the State of Karnataka from an Educational Institution run or recognized by the State Government and that either of his parents should have born and studied or resided in Karnataka for a minimum period of seven years.

3.2.4 Exceptions : While eligibility qualification prescribed under 3.2.1 above remains same, the provisions prescribed above under 3.2.2 shall not apply in case of candidates who fulfill any one of the following, provided appropriate certificates of proof are furnished in support of their claim. In what follows, 'children' means only 'natural born' children and not 'adopted ones'.

- I. Persons applying for seats reserved for children of defense personnel and children of ex-service personnel;
- II. Children of Central Government employees and employees of Statutory Corporation set up, owned or controlled by the Central Government or the Karnataka State Government serving on duty in the State both on the date of making the application and during a period of at least 12 months immediately before such date;
- III. Children of State Government employees including

children of Members of the All India Services borne on the Karnataka State Cadre who;

- a) are serving or have served outside the State of Karnataka on deputation during the relevant period;
- b) are in the service of the State on the date of making the application or have retired from the service prior to the date of making the application.

IV. Children of working or retired Central Government employees, employees of Central or State Government working in Joint Sector Undertakings where such employees :

- a) had declared in the Central Government any place in Karnataka State to be his home town, and had either studied in any educational institution in the State of Karnataka run or recognized by the Government of Karnataka for not less than five years at any time prior to the last date fixed for receipt of application or has passed SSLC or its equivalent examination in Karnataka.

V. The children of serving Defense personnel or the Ex-servicemen whose home address at the time of joining the defense service was in Karnataka. Proof of such domicile should be produced either by obtaining from the Office of the Defense units or a Certificate from the Rajya Zilla Sainik Board.

VI. A candidate whose mother tongue is Kannada, Tulu or Kodava and who is residing outside the State of Karnataka, but within the territory of India as on 1st July of the year, who has passed qualifying examination from a University or a Board or any other Institution located outside Karnataka, may also seek admission, provided the student shall undergo a simple test to prove his ability to speak, read and write Kannada when he/she attends counseling. In proof of this, a certificate issued by the

concerned Revenue or Municipal authorities regarding place of their residence outside the Karnataka State as on 1st July of the year in which the candidate seeking admission is to be enclosed.

VII. A candidate whose mother tongue is Kannada, Tulu or Kodava and who resides in disputed Kannada speaking area of South Sholapur or Akkalakot or Jath or Gandhi Galanj of Maharashtra or Kasargod Taluk of Kerala state may also seek admission, provided the student shall undergo a simple test to prove his / her ability to speak, read and write Kannada when he/she attends counseling. In proof of this, a certificate issued by the concerned Tahsildar regarding the residence in the disputed Kannada speaking area is to be enclosed.

3.3 Reservation of Seats

3.3.1 Admission to the University is made subject to reservation of seats for:

- a. Agriculturists or children of Agriculturists as defined in the Act of Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga.
- b. Children of Defense Personnel, Ex-Servicemen and Freedom Fighters (Political Sufferers).
- c. SC/ST and other Backward Communities [Category-I, II (a), II (b), III (a) and III (b)] as may be directed by the State Government on this behalf from time to time.
- d. Nominees of Government of India through ICAR, New Delhi.
- e. Foreign Nationals and NRIs as per regulations.

3.3.2 Foreign Nationals shall send their applications through the Indian Council of Agricultural Research (ICAR), New Delhi.

3.3.3 There is also provision for admitting Non-resident Indians (NRIs) / Children of NRIs under the special quota irrespective of the place where they had their previous education, details of which can be obtained from the Office of the Registrar, Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga.

3.3.4 Candidates claiming reservation under any of the above categories or for any other benefits in the matter of admission should satisfy certain conditions and produce evidence in support of their claim as specified below:

- i) In respect of category under Agriculturist or children of Agriculturist, including Agricultural labourer, Certificate-XI in the format enclosed with the application form certificate by Revenue Tahsildar of the area.
- ii) Defense personnel means Commissioned Officers, Junior Commissioned Officers, Non-Commissioned Officers, other ranks and Junior non-combatants (enrolled) in the Indian Army and Officers holding corresponding ranks in the Indian Navy and Indian Air Force.

Note : Children of Defense personnel will be counted against seats reserved for children of Defense Personnel, if the parent has been working at present continuously for a period of 12 months in Karnataka at the time of making the application for the year and who has a minimum of years of active service in Defense or a person from Karnataka who at the time of entry into Defense Service, has declared as his home town any place in Karnataka and who has a minimum seven years of active service, anywhere in the country or abroad.

- iii) Ex-Servicemen means a person from Karnataka discharged from Defense Service who at the time of his entry into Defense Service had declared his home town as any place in Karnataka and who has served for a minimum period of seven years of active service before his retirement / discharged from Defense Service.
- iv) Freedom Fighter (Political Sufferer) means a person :
 - a. who prior to 15th August, 1947 participated in the Freedom Movement of India.
 - b. who even after 15th August, 1947 participated in the struggle in any princely State for securing accession of such State to the then dominion of India, viz., Mysore Chalo Movement which continued upto October, 1947 in the Ex-Mysore Area and the Hyderabad Freedom Struggle which continued up to 18th September, 1948.

- c. who on account of participation in the movement referred to at (a) and (b) above.
- i) has suffered imprisonment as under trial or has been kept under detention even for a day, or
- ii) was sentenced to death, or
- iii) had died while undergoing sentence or detention, or
- iv) was killed or became permanently incapacitated by Police or Military firing or lathi charge, or
- v) lost his/her job, property or other means of livelihood.

Where certificates of imprisonment are not available due to records being destroyed etc., an affidavit by the parent of the applicant about his imprisonment supported by a Certificate from an MP or a Member of the State Legislature, past or present who had been in Jail with him, specifying the period of imprisonment or C.P.C.'s from two prominent Freedom Fighters who had undergone imprisonment of not less than one year and are in receipt of State and Central Pension would be accepted.

- d. A person who remained underground but did not suffer imprisonment provided he was:
 - i) Proclaimed offender; or
 - ii) one on whom a warrant for arrest was issued but not arrested ; or
 - iii) one for whose detention order was issued but served.

In the case of proclaimed offenders and those who remained underground, documentary evidence by way of Court / Government order is required.

- e. A person who had participated in the activities of Indian National Army (INA).

The freedom fighter referred to at items (a) to (e) must have been domiciled in the State of Karnataka for a period of not less than seven years immediately preceding the date on which such person claims the benefits.

3.4 Application for Admission

- 3.4.1 Admission to the graduate courses in the University is only through Karnataka Examination Authority. All those who opt

for Common Entrance Test (CET) for admission to other professional courses are automatically considered for admission to graduate courses in this University also.

- 3.4.2 Candidates from States other than Karnataka need to seek admission only through ICAR, New Delhi, for which a common entrance test is conducted by ICAR.
- 3.4.3 10% seats are reserved over and above the intake to a degree programme for NRIs/Children of NRI, or candidates sponsored by NRI. In addition, 5% seats reserved for foreign students, who enter through ICAR, can also be converted to NRI Quota (the decision of considering the seats to a degree or to a college is strictly lies with the KSNUAHS, Shivamogga).

3.5 Mode of Admission

Admission for the seats which are not reserved, shall be made strictly according to the merit, which shall be determined as under.

- 3.5.1 Percentage of marks secured in Part-II of the second year of the Karnataka Pre-University examination or its equivalent.
- 3.5.2 The admission of candidates is subject to the following conditions;
 - a) Seats being vacant
 - b) Verification of original marks card and other details furnished in the application
 - c) Payment of prescribed fee to the Comptroller, Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga on or before the notified date
 - d) Production of Medical fitness certificate at the time of Registration.
- 3.5.3 In respect of seats set apart for agriculturists/children of agriculturists, farm labourers, admission shall be made strictly according to category-wise merit based on the marks obtained in Part-II of the PU Examination (25%), CET Score (25%) and the marks obtained in practical test (50%).

The Maximum marks for Pre-University and practical test shall be 400 and 200, respectively.

Note: If there are any reserved seats unfilled, such seats shall be transferred to the general pool and filled up.

4.0 REGISTRATION

4.1 Registration for the First Semester after Selection.

4.1.1 The selected candidates shall pay the prescribed fee to the Karnataka Examination Authority at the time of counseling.

4.1.2 Admission is incomplete without registration of required courses relevant to the degree programme. Hence, all students admitted to different degree programmes should go through the process of **Registration in Person** on the notified date. After the notified date, the students are allowed to register upto a maximum of six working days with prescribed penal fee. After the sixth working day, the Dean of the respective College may permit the student to register within another six working days on genuine grounds and on payment of prescribed late fee notified by the University from time to time.

4.1.3 Orientation programme shall be conducted by the concerned Dean for the benefit of newly admitted students.

4.1.4 Candidates admitted to graduate programme shall not be permitted to discontinue the semester. The admission of such candidates shall stand cancelled automatically.

4.1.5 Student who registers for first semester should complete at least one course satisfactorily earning a grade other than SA (Shortage of Attendance) or F (Fail), failing which his/her admission shall be cancelled. However, in genuine cases of hospitalization resulting in immobilization, a student can be exempted provided he/she produce sufficient proof. The genuineness of such cases shall be examined by a Committee comprising of the concerned Dean as Chairman with two Heads of Divisions/Departments/Professors as members who will recommend to the Director of Education for final approval.

4.2 Registration for Second and Subsequent Semesters

- 4.2.1 Registration shall commence two weeks in advance of the date of the closure of the current semester.
- 4.2.2 The last date for registration for the semester shall be the first day of that semester. However, the students intending to register only for supplementary examination are allowed to register for the semester and then register for supplementary examinations. In case, in the subjects where the announcement of results is delayed, the students shall be permitted to register upto one day prior to the date of supplementary examination with the permission of the concerned Dean.
- 4.2.3 After the last date, students are allowed to register up to six working days on payment of prescribed fee for late registration. After the sixth working day, the Dean of the respective College may permit the students to register within another six working days on genuine grounds and on payment of prescribed late fee notified by the University from time to time.
- 4.2.4 The attendance shall be counted from the date of commencement of the semester.
- 4.2.5 Students failing to register for courses in a semester within the time allowed shall be deemed to have discontinued during that semester.
- 4.2.6 A student shall produce the Identity Card at the time of registration. Only under exceptional circumstances a student may be permitted by the concerned Dean to register in absentia.
- 4.2.7 Students shall clear all the dues to the Hostel(s) and Library before registration.
- 4.2.8 A student may be permitted to add a permissible course in the registration card within 15 days from the date of commencement of the semester at student's own risk provided the total number of credits is within the prescribed limit.
- 4.2.9 No Student shall be permitted to drop a course after a period of six weeks from the date of commencement of the semester.

5.0 STUDENT COUNSELING

- 5.1** Students on their admission shall be divided into convenient batches by the Dean concerned and each batch is assigned to one of the teachers, who is designated as Counsellor.
- 5.2** The Counsellor shall maintain the record of the student in the format prescribed by the University.
- 5.3** The Counsellor will establish and foster close personal relationship with students assigned to him by periodical meetings with individual batch of students, in order to understand their problems and to provide remedial actions as may be necessary in consultation with the course teacher(s) and the Dean concerned. It is compulsory that the student on his own behalf should meet the Counsellor from time to time in a semester failing which the Counselor shall not sign the Registration Card for the next semester.
- 5.4** Among other things the Counsellor shall help the students in planning their academic programmes.
- 5.5** Only the designated Counsellor shall sign the Registration Card of the student. However, the concerned Head of Department / Dean can sign under genuine cases.
- 5.6** All representations from the students should be routed through their respective Counsellor/s.
- 5.7** The Counsellor shall report the progress of the Counselee to the Parent/ward in the prescribed format.

6.0 FEE STRUCTURE

The Common fee Structure for Under Graduate Degree Programme for the Academic Year 2022-23

(All Karnataka State Farm Universities, (except K V A & F S U) pending approval of the next Academic Council Meeting.)

Sl. No.	Particulars	GM & OBC	1 st Year						
			I Semester			II Semester			
			SC/ST		Cat-1	GM & OBC	SC/ST		Cat-1
			0 to 2.5 Lakhs	2.5 to 10 Lakhs			0 to 2.5 Lakhs	2.5 to 10 Lakhs	
Amount in Rs.									
1.	Registration Fee	670	670	670	670	670	670	670	670
2.	Tuition Fee	9255	*9255	*9255	**9255	9255	*9255	*9255	**9255
3.	Library Fee	670	*670	*670	**670	670	*670	*670	**670
4.	Sports Fee	990	*990	*990	**990	990	*990	*990	**990
5.	Educational Tours Fee	2835	2835	2835	2835	2835	2835	2835	2835
6.	Admission Fee	4200	*4200	*4200	4200	-	-	-	-
7.	Academic Information and Regulation booklet & course Curriculum book fee	450	450	450	450	-	-	-	-
8.	Indian youth red cross Society	90	90	90	90	-	-	-	-
9.	Magazine Fee	690	690	690	690	690	690	690	690
10.	Medical Fee	770	*770	*770	**770	-	-	-	-
11.	NCC/NSS	90	90	90	90	90	90	90	90
12.	Association/Club Fee	690	690	690	690	-	-	-	-
13.	Student Aid Fund	820	820	820	820	-	-	-	-
14.	Examination Fee	3030	*3030	*3030	**3030	3030	*3030	*3030	**3030
15.	Laboratory Fee	2850	*2850	*2850	**2850	2850	*2850	*2850	**2850
16.	Welfare Funds	130	130	130	130	-	-	-	-
17.	Documentation Fee	650	650	650	650	-	-	-	-
18.	Career Development programme Fee	430	430	430	430	430	430	430	430
19.	Total	29310	29310	29310	29310	21510	21510	21510	21510

Fee structure for Graduate Degree Programmes for the Academic Year 2022-23

Sl. No.	Particulars	Second and subsequent Year							
		I Semester				II Semester			
		GM & OBC	SC/ST		Cat-I	GM & OBC	SC/ST		Cat-I
			0 to 2.5 Lakhs	2.5 to 10.00 Lakhs			0 to 2.5 Lakhs	2.5 to 10.00 Lakhs	
Amount in Rs.									
1.	Registration Fee	670	670	670	670	670	670	670	670
2.	Tuition Fee	9255	*9255	*9255	**9255	9255	*9255	*9255	**9255
3.	Library Fee	670	*670	*670	**670	670	*670	*670	**670
4.	Sports Fee	990	*990	*990	**990	990	*990	*990	**990
5.	Educational Tour Fee	2835	2835	2835	2835	2835	2835	2835	2835
6.	Admission Fee	-	-	-	-	-	-	-	-
7.	Academic Information and Regulation booklet & course Curriculum book fee	-	-	-	-	-	-	-	-
8.	Indian youth red cross Society	90	90	90	90	-	-	-	-
9.	Magazine Fee	690	690	690	690	690	690	690	690
10.	Medical Fee	770	*770	*770	**770	-	-	-	-
11.	NCC/NSS	90	90	90	90	90	90	90	90
12.	Association/Club Fee	690	690	690	690	-	-	-	-
13.	Student Aid Fund	820	820	820	820	-	-	-	-
14.	Examination Fee	3030	*3030	*3030	**3030	3030	*3030	*3030	**3030
15.	Laboratory Fee	2850	*2850	*2850	**2850	2850	*2850	*2850	**2850
16.	Welfare Funds	130	130	130	130	-	-	-	-
17.	Documentation Fee	650	650	650	650	-	-	-	-
18.	Career Development programme Fee	430	430	430	430	430	430	430	430
19.	Total	24660	24660	24660	24660	21510	21510	21510	21510

All the students compulsorily have to pay the prescribed fees of Migration Certificate / Bonafide Certificate / Character Certificate etc, at the end of 8th Semester of degree Programme.

- The above fees are subject to change from time to time.
- In case the admission is cancelled, **No fees amount** will be refunded.
- Fee reimbursement from Social Welfare Department and Back Ward Commission is only applicable to SC/ST, Cat-I and OBC students of Karnataka. SC/ST, Cat-I and OBC students from other states have to pay the fees prescribed for GM/Others in advance & thereafter get the fees reimbursement from their respective States in time.
- SC/ST fee structure is formulated in accordance with Government Order No. 178/2015, dated 31-12-15.
- The SC/ST students whose parental income up to Rs. 2.50 Lakhs need not pay fees at the time of admission. However, they have to provide an undertaking to return the amount reimbursed by the Social Welfare Department to the respective University / Colleges. After the admission, these students have to apply through online / upload their application with required documents to the District Officer, Social Welfare Department for reimbursement as indicated in the fee structure. However, reimbursement amount will be credited directly to the students account by the Social Welfare Department.
- The SC/ST Students whose parental income is from Rs. 2.50 to 10.00 Lakhs per annum have to pay the fees to KEA @ Rs. 14,655/- (50% of total fees) will be met out by the concerned Universities from SCSP and TSP Grants (Subject to allocation of budget from the Government to the Farm Universities). After the admission, these students have to apply through online / upload their application with required documents to the District Officer, Social Welfare Department for reimbursement as indicated in the fee structure. However, reimbursement amount will be credited directly to the students account by the Social Welfare Department.
- The SC/ST students whose parental income is above Rs. 10.00 Lakhs per annum have to pay the fee to KEA as General Merit candidates at the time of admission.
- Irrespective of the category the students have to pay other fees prescribed by the respective University at the time of admission.
- Cat-I and OBC students have to pay the prescribed fees to KEA /CET at the time of admission as mentioned in the Sl.No.19.

After the admission, these students have to apply through online / upload their application with required documents to the District Officer, Backward Classes Welfare department for reimbursement as indicated in the fee structure with ** symbol. However reimbursement amount will be credited directly to the students account by the concerned Departments.

- If any fee is not reimbursed by the Social Welfare Department or Back Ward Commission concerned students have to pay the fees before the issue of their PDC/OGPA.
- During their study period if any breakage/damages done by the individual students invariably have to pay their dues to the concerned College before the issue of their PDC/OGPA

Note: All those students who get admission in the Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga have to pay these fees at the time of admission

1. Identification Card fee	Rs. 182/- (Only I year I Sem.)
2. Alumni Association Membership fee	Rs. 737/- (Only I year I Sem.)
3. AKMU Fee	Rs. 495/- (Every year all Sem.)
4. Insurance of Health Aid Fund	Rs. 666/- (Every year I Sem.)
5. Caution Money (Refundable)	Rs. 6389/- (Only I year I Sem.)
Total	Rs. 8469/-

- 6.1** The student shall be required to pay the prescribed fee in each semester as notified by the University from time to time.
- 6.2** Fee collected from the student shall be adjusted in case the student is admitted to any other graduate programme in the University during the same Academic year.
- 6.3** Fee once paid by the student shall not be refunded.
- 6.4** Students belonging to Scheduled Caste/Scheduled Tribe/Category-I are required to pay the Registration and other fee which are not reimbursable by the Government.
- 6.5** All SC/ST students are required to compulsorily apply for Government of India Scholarship. In case of SC students whose parents' income exceeds Rs. 2.50 lakh per annum and for ST students whose parents income exceeds Rs. 2.50 lakh per annum are not eligible for GOI scholarship but eligible only for fee concession (50%) to be awarded by the

University as notified from time to time.

- 6.6** The sports fee collected is to be distributed proportionately in the ratio of 70%, 15% and 15% for sports, NCC and NSS, respectively. In the campus where there is no NCC programme, the portion may be added to sports.
- 6.7** Each College will pay Rs. 90/- per student as onetime fee to become member of the 'Youth Red Cross Wing (K). Of the amount so collected, each wing will spend 70% for its activities and 30% will be sent to the state level wing at Bengaluru.
- 6.8** The NCC deposit shall be collected from the students where NCC is in operation.
- 6.9** The tuition fees will be reimbursed to the children of Ex- servicemen as per the Government Order issued from time to time for the purpose.
- 6.10** Fee concession for SC/ST students are to be got reimbursed by the concerned Deans/ District Social welfare Officer as per the rules or it is to be exempted and absorbed by the University if this amount is not released by District Social welfare Office authorities (SCSP/TSP Grants).
- 6.11** For Cat-I students, fee concession are extended on par with SC/ST candidates on production of Caste Certificate and got reimbursed by the concerned Deans/Special Officers from District Officer of BCM before March every year as per rules.
- 6.12** For other categories only tuition fees and examination fees are exempted on production of verified Caste and Income Certificate and got reimbursed by concerned Deans/Special Officers from District Officer of BCM before March every year as per rules.

6.13	Miscellaneous Fee	Amount (Rs.)
1.	Migration Certificate	900/-
2.	Bonafide Certificate	150/-
3.	ID Card Charges	190/-
4.	Certificate of Academic Progress	190/-
5.	Duplicate Certificate of Academic Progress	285/-
6.	Certificate indicating study expenses	150/-
7.	Duplicate Certificate indicating study expenses	200/-
8.	Duplicate OGPA/CGPA/PDC Card/ Convocation Degree Certificate	2000/-
9.	Duplicate Grade Card	190/-
10.	Character Certificate	190/-
11.	Certificate of Equivalent Percentage of Marks (Semester System)	150/-
12.	Attestation of Transcripts (Excluding Postal Charges)	550/-
13.	Any other Certificate (Medium of Instruction/ Study Certificate/Eligibility Certificate/ Official Transcripts Verification	190/-
14.	Search Charges per year	50/-
15.	Duplicate Provisional Certificate	900/-
6.14	Other Fee	
1.	Convocation fee - In Person	2000/-
	In Absence	2000/-
2.	Supplementary Examination Fee (for each course)	750/-
3.	Fee for missed examination in a Course	550/-
4.	Penal Fee for late registration (per day) (upto six working days after the last date)	60/-
5.	Penal fee for late registration (per day) from seventh to twelfth working day (with permission of the Dean)	360/-
6.	Re-Registration Fee	1350/-
7.	Fee for Re-totalling of marks (final external)	200/-
8.	Xerox copies of Answer Booklets	350/-
9.	Revaluation of Answer Booklets	500/-

10. Conversion of grade in to equivalent
percentage trimester to semester system

General	7100/-
SC/ST/Cat-I	3560/-

7.0 CURRICULA

An enrolled student in order to earn the Bachelor's Degree shall complete the prescribed credits, with a minimum OGPA of not less than 6.00 out of 10.00. The total credit hours, courses and course contents are as prescribed by the University from time to time.

B.Sc (Hons.) Agriculture	-	176+10*
B.Sc (Hons.) Horticulture	-	172+8*
B.Sc (Hons.) Forestry	-	173+10*

Remedial courses for lateral entries: 4 credits

* - Non Gradual Courses

- a) Major subjects relevant to the degree programme.
- b) Basic Sciences and Humanities.
- c) Related subjects.
- d) Placement Training/In-plant Training/Rural work Experience/ Experiential learning in the concerned degree programme.

8.0 EXAMINATION AND EVALUATION

- 8.1** The evaluation of student's performance shall be made separately for each course registered by the student.
- 8.2** Each course shall carry a maximum of 100 marks. There shall be an external examination to the extent of 50 per cent of marks as detailed in regulation 9.00.
- 8.3** The evaluation of the student in each course will be referred to as grading under ten point scale and shall be measured by the quality of performance in that course by assigning course grade points.
- 8.4** Student obtaining grade point of less than 5.00 in a course will be declared as 'failed' in that course. The grade of such student will be indicated as F. The courses with Grade Point of 5.00 or more will be treated as cleared, except as in regulation 11.0.

8.5 The student shall repeat the course(s) in which he / she has obtained grade till a minimum grade point of 5.00 is obtained either by registering as a regular course or by taking supplementary examination as laid down under regulation 11.0.

8.6 Attendance : One hundred per cent class attendance is expected in each course registered by the student in a semester. A student, who fails to attend 80 per cent of the classes conducted in a course (theory and practical put together), shall not be permitted to appear for the final examination in the concerned course. However, 10 per cent condonation may be granted, under exceptional circumstances by the Dean concerned (hospitalization/death of parents/own marriage/attending interview/attending court cases (see in 8.9.2)).

8.6.1 For calculation of attendance, the number of classes attended during the instructional period shall be considered. In case of newly admitted students, the attendance is calculated from the date of registration.

A student putting in more than the minimum of 80 per cent attendance shall be awarded marks proportionately out of 5 marks set apart for attendance.

The grade of the student who fails to attend 80 per cent of the classes in a course shall be indicated as "SA" and such student shall be required to repeat the course.

8.7 Distribution of Marks

Each course shall carry a maximum of 100 marks. The distribution of marks is as indicated below:

8.7.1 Courses with Theory and Practical Components

Maximum Marks

1. Mid-term Theory Examination	20
2. Final Theory Examination (External)	50
3. Internal Practical Examination	15
4. Assignments / Reports / Records	10
5. Attendance	05
Total	100

8.7.2	Courses with only Theory Component	
	1. Interim Examination	20
	2. Mid-term Examination	25
	3. Final Examination (External)	50
	4. Attendance	05
	Total	100
8.7.3	Courses with only Practical Component	
	1. Practical Work	60
	2. Records and Assignment	10
	3. Final Examination	25
	4. Attendance	05
	Total	100

Note :

1. All the examinations included under 8.7.3 are internalexaminations.
 2. The scheme of evaluation for practical work will be decided by the respective Heads of Departments.
- 8.7.4 The schedule of both theory and practical examinations in each course shall be notified by the respective Dean.

8.8 Evaluation of Internal Examinations

- 8.8.1 The course Teacher shall set the question papers for all the internal examinations and evaluate the same.
- 8.8.2 The valued answer paper(s) shall be returned to the students within three weeks from the date of examination and the student shall collect the valued answer papers within this period.

8.9 Conducting of Missed Internal Examination

- 8.9.1 Student absenting from examination by prior permission on official University business shall be given due consideration in completing attendance requirements and may be permitted by the Dean concerned to make up examination that is missed.

- 8.9.2 Students who miss examination in a course due to unavoidable circumstances like hospitalization/death of parents/own marriage/attending interview / attending court cases may be permitted on production of proof, by the concerned Dean to take the missed examination, on the recommendation of the course teacher and the Head of the Department on payment of prescribed fee to the University for each missed examination. Students who miss the examination(s) on account of their participation on official University business as specified under 8.9.1 are exempted from payment of prescribed fee. A student who deliberately misses the examination shall not be allowed to appear for the missed examination.
- 8.9.3 There shall be no missed examination for final (external) theory examination.
- 8.9.4 Portion for the missed examination will include all the portions covered upto the date of the missed examination.
- 8.9.5 The student who misses an examination should fulfil the requirements as under 8.9.1 and 8.9.2.
- 8.9.6 Missed examination shall be conducted within three weeks from the date the regular examination was scheduled. The course teacher shall notify the date of missed examination and the students failing to take the missed examination on the notified date and time, will have no further claim for another examination in the course even with medical certificate.
- 8.9.7 A student is eligible to get only one missed internal examination in a course in a semester.

9.0 EXTERNAL EXAMINATION

- 9.1 There shall be a common final external examination in each course in all the colleges, covering theory and practical component to the extent of 50 marks as per the Guidelines issued by the University from time to time (excluding courses with only practical component).
- 9.2 The external examination shall be scheduled during the last 20 days of the semester and shall be notified by the Controller of Examination of the University well in advance.

9.3 Mitigation of the problem ‘Setting of Questions outside the Syllabus by the External Examiners’: In the event of setting questions outside the course syllabus by the External Examiner, the Dean concerned shall constitute a committee consisting himself/herself as the Chairperson with the concerned HOD, the course teacher and another nominee of Dean concerned as Members and the Coordinator (EE) as member convener. The decision taken at the College level should be communicated to Director of Education through the Controller of Examination at University level.

The above Committee shall examine the extent of questions set outside the course syllabus.

In the event of the question paper containing questions outside the syllabus accounting to 50% or more of the maximum marks of the question paper, the Controller of Examination of the University shall arrange for re-examination in the concerned course after obtaining a separate question paper either from the same Examiner or another Examiner.

In the event of the question paper containing questions outside the syllabus accounting to less than 50% of the maximum marks of the question paper, the External Examiner shall be requested not to evaluate the answer to such questions and to reallocate the marks allotted to such questions proportionally to the questions set within the syllabus and evaluate the answers accordingly.

10.0 FINALISATION OF GRADES AND SUBMISSION OF GRADE REPORTS

10.1 The Controller of Examination of the University shall finalize and announce the grade with assistance of course teachers/ Heads of departments. The Controller of Examination of the University will arrange for sending the grade report of each student to the Academic Unit duly signed by the course teacher and Head of the Department within four weeks from the commencement of the next semester.

10.2 The course grade report once filed by the teacher with the Academic Unit/External Examination Unit shall be final. However, in case of discrepancy in reporting the grade point arising out of the genuine mistake, the course grade shall be revised within a period of one year.

10.3 Revision of the Grade Point

- a) The representation either from the student should be submitted to the Dean of the College through the Head of the Department concerned within one year from the date of filing of the grade report in the Academic Unit/ External Examination Unit.
- b) Such representation shall be considered by a committee consisting of the concerned Dean, Head of the Department and another Professor of the College to be nominated by the Dean. In case, the Head of the Department himself/herself has offered the course, the Dean shall nominate some other Head of the Department. The recommendations of the committee shall be submitted to the Director of Education.

The recommendations of the Committee shall be considered by the Director of Education whose decision shall be final and the same will be implemented by the University.

- 10.4** The various courses taken by a student along with the credits and the grade points obtained shall be shown on the transcript. Based on the total credits completed the Cumulative Grade Point Average (CGPA) shall be calculated and indicated.

11.0 FAILURE (FAIL, 'F' GRADE) AND CONDUCT OF SUPPLEMENTARY EXAMINATION

- 11.1** Students with Grade Point of less than 5.00 in a course will be declared as Failed (F).
- 11.2** Students who score less than 20 out of 50 marks in the external examination will also be declared as 'Failed'. Such students only are eligible for supplementary examination.
- 11.3** Students who clear the external examination by securing a minimum of 20 marks out of 50, but fail to secure a minimum Grade Point of 5.00 in a course will also be declared as "Failed".
- 11.4** Students who fail in a course are eligible to take supplementary examination or shall register for the course as a regular course whenever offered.
- 11.5** Students who are eligible and opt to register for supplementary examination in a course(s) shall pay the prescribed fee for each course.
- 11.6** The supplementary examination will be conducted as and when notified by the Controller of Examination at University level.
- 11.7** The supplementary examination shall carry a maximum of 50

marks with a duration of 2 hours. However, the marks earned by the students for attendance/internal examination/ class performance as part of the regular course will be carried over for finalizing the grade point.

- 11.8** Students who secure 'F' Grade in the main examination shall clear the course through supplementary examination or by repeating the course again as regular course.
- 11.9** If a student misses the supplementary examination, no missed examination shall be given.
- 11.10** No supplementary examination will be conducted in courses having only practical components. Such of the courses having only practical components shall be repeated as regular course whenever offered.
- 11.11** Students should clear a supplementary course through supplementary exam within four (4) attempts.
- 11.12** **Registration of Supplementary Examinations by the Post Final Year Students**

The Post final year students can register any course/courses offered in any semester (odd or even) for supplementary examinations during 1st semester. However while registering during 2nd semester of the Post final year, students shall register for supplementary examination for the courses offered during even semesters

- 11.12.1 The calendar of events of final year students of 1st Semester shall be applicable to post final year students. Hence, post final year students shall be allowed to register for Supplementary Examinations along with final year students.
- 11.12.2 The post final year students shall register for Supplementary examinations within two weeks of commencement of 1st Semester for final year students.
- 11.12.3 The supplementary examinations for post final year students shall be conducted only during 1st semester of every academic year as special one time provision. However, such students who could not complete in the onetime provision can take supplementary examinations along with regular final external examinations during subsequent semesters as specified in academic regulation No. 11.4.
- 11.12.4 The post final year students may register for a maximum of 30 credit hours in a semester as specified in academic regulation No. 2.6

- 11.12.5 The supplementary examinations for post final year students shall be scheduled between 4th and 6th week of the semester depending upon the number of students and courses.
- 11.12.6 The number of attempts to complete a course through supplementary examinations is four for the students.
- 11.12.7. There shall be no missed examinations for supplementary courses registered by post final year students.
- 11.12.8 The academic regulations pertaining to declaration of results and other guidelines remain unchanged for post final year students.

12.0 RURAL WORK EXPERIENCE PROGRAMME (SRA / RHWE/ FWE)

Rural Work Experience Programme shall be carried out as mentioned in the respective course curriculum of graduate Degree Programme/s.

12.1 The VII / VIII semester of the degree programme is set apart for RAWEP / RHWEP / FWEP / Placement Training / Practical Training in villages/forest.

12.2 Students who have completed all the courses till the end of V Semester with a minimum CGPA of 5.00 and without securing any shortage of Attendance (SA) Grade in any of the courses are eligible to register for RWEP/Placement Training Courses.

12.3 Rural Work Experience Programme shall be carried-out as mentioned in the respective Course Curriculum of graduate degree programme/s.

12.4 Orientation

The Dean of the respective College will organize the orientation before the placement training involving Heads of Departments and teachers in-charge of the programme. The Research and Extension staff on the campus will also be involved.

12.5 Advisory Committee

There shall be an Advisory Committee consisting of Dean of the concerned College as Chairman and Heads of Departments/teachers as members. The Committee is responsible to guide the teachers in-charge of the programme and the students for effective implementation. The committee shall meet periodically and review and monitor the programme.

12.5 Supervision and Guidance

A team of teachers drawn from all the Departments of the College are responsible for providing day to day guidance to all students, supervise the work and evaluate their performance. Each Department will nominate atleast one teacher exclusively for this programme.

12.6 Placement Training

The unit of operation and modalities of implementation shall be decided by the concerned Advisory committee.

12.7 Practical Extension work

As a part of this programme, the students will be placed in rural areas as per the modalities worked out for different degree programmes and given in the respective course curriculum.

12.8 Evaluation: The performance of the students in each of the courses shall be evaluated as per the details given in the course curriculum.

Student Ready Programme

RAWE Programme

Sl.No.	Particulars	Marks
1.	Attendance	05
2.	Initiation and creativity	10
3.	General conduct & discipline	10
4.	Work experience (performance in SRA+ Examination)	55 (35+20)
5.	Presentation, group discussion and evaluation of reports	20
	Total	100

RHWE Programme

Sl.No.	Particulars	Marks
1.	Attendance	05
2.	Work dairy	05
3.	Practical Record/Assignment	20
4.	Performance in village (SRH 411 to 414) Performance in RSK/Village Stay (SRH 415) Performance in Placement in KVKs/Researchstations and other units (SRH 416) Performance in HBI placement	20
5.	Group discussion / Presentation	30
	Total	100

Forest Work Experience Programme (FWEP)

Sl. No.	Particulars	Marks
1.	Attendance	05
2.	General conduct and discipline and performance during the placement	20
3.	Project Report and work dairy	25
4.	Presentation and Group discussion	20
5.	Final Exam	30
	Total	100

- a) A student shall obtain a minimum of 50 marks to pass the course.
- b) The procedure for evaluation of the students' performance in respect of Educational tour outside Karnataka and the Study tour as part of the Rural Work Experience programme/In- plant training programme shall be as specified at Regulation 13.
- c) Since Rural Work Experience (RWE) programme consists of only practical components, there shall be no supplementary examination. The failed student can register for the course whenever it is offered.

13.0 EDUCATIONAL TOUR

13.1 Two Educational Tours i.e., one State Educational Tour for 10 days during break period of 5th and 6th semester and second, All India Educational Tour for 15 days during break period of 7th and 8th semester shall be conducted and grading shall be done as satisfactory/Non satisfactory.

13.2 Any student misses the entire tour or secures 'US' grade, he/she has to register the course once again by paying penal fee of Rs. 1,000/- and has to proceed on the tour along with next batch of the students. A scheme of evaluation for the study tour is as follows;

Attendance	-	05 marks
Report	-	30 marks
Conduct	-	40 marks
Exam	-	25 marks
Total	-	100 marks

If a student fails to maintain minimum of 80% attendance, then he / she has to repeat the tour along with next batch of

students. If a student scores <50 marks, it will be considered as Un-satisfactory and if >50, as Satisfactory. If a student gets "US", then he/she has to register the course along with next batch of students with a penal fee of Rs. 1,000/- at no cost to the University with respect to funds. However, if a student represents the University in competitions related to extra-curricular activities, he/she can be exempted from paying the penal fee of Rs. 1,000/-.

14.0 MAINTENANCE OF SATISFACTORY STANDING IN COURSES

14.1 An enrolled student, in order to earn a Bachelor's Degree in the concerned field shall creditably have completed the prescribed course credits in the University including approved transfer of credits, as specified in regulation 15 and shall have earned a minimum OGPA of 6.00. In addition, the student shall, in the judgment of the faculty, possess good moral character and a high standard of honesty.

14.2 A student who completes the prescribed number of course credits for a particular degree programme, but fails to obtain an OGPA of 6.00 shall be required to improve the OGPA by repeating the course(s) wherein the student has secured a grade point of less than 6.00, either by registering as regular course(s) or by taking supplementary examination in such course(s) with the permission of the Dean concerned, subject to the following conditions :

- a) A student may be permitted to repeat the course(s) where he/she has obtained grade point(s) of less than 6.00 when it is certain that the student will not be able to make the minimum OGPA of 6.00 even after it is assumed, that the student will secure the highest grade point in the remaining courses the student has to complete. This shall be done only on the request of the student and at the student's own risk.
- b) If a student repeats a course in which the student had secured a Grade Point of less than 6.00, the Grade Point obtained by the student earlier gets cancelled.
- c) On repetition, if a student gets 'F' Grade in any course(s), the student shall repeat the course either as a regular course or take supplementary examination in the course(s) as per the regulations provided therein.
- d) Irrespective of the improvement in the OGPA, consequent upon repetition of the course(s), the OGPA of the student shall be restricted to 6.00 only.

- e) In the transcript, only the repeat grade will be mentioned but with 'RE' symbol indicating that the course was repeated by the student.

15.0 TRANSFER OF COMPLETED CREDITS

If an under-graduate student after getting admission in the University completes a few **courses** and subsequently gets fresh admission to a different under-graduate degree programme, the student is eligible to get the completed credits transferred if the courses(s) is/are common to the degree programme in which the student has completed the courses(s) with a Grade Point of 6.00 or more.

16.0 TIME LIMIT FOR COMPLETION OF DEGREE PROGRAMME

A student admitted to an graduate degree programme in the University should complete the degree programme within a maximum time limit of an equal number of academic years over and above the normal period prescribed (i.e. within a period of 16 semesters) for completion of a given graduate programme in the University failing which the admission of the student shall stand cancelled automatically.

17.0 UNIVERSITY SCHOLARSHIPS

17.1 The Scholarships to be awarded to graduate students of the University shall be classified into two categories :

- a) Merit Scholarships
- b) General Scholarships

The regulations governing the award of these scholarships for each of the colleges are mentioned here under :

17.2 Merit Scholarships

17.2.1 Number : There shall be two annual Merit Scholarships for each class at each of the Colleges.

17.2.2 Value : Each Merit Scholarship will be of the value as specified from time to time and will be tenable for a period of 12 months.

17.2.3 Procedure for the Award

- i) The Merit Scholarships for the first year graduate students shall be decided on the basis of marks secured in II-PUC of the qualifying examination for admission.
- ii) The award of Merit Scholarship for the students of second and subsequent years shall be on the basis of the

Cumulative Grade Point Average (CGPA) secured by the students upto the end of the previous academic year. In case of two or more students securing the same CGPA, 3rd decimal of CGPA shall be considered for awarding scholarship.

17.3 General Scholarships

17.3.1 **Number** : The total number of General Scholarships awarded for each class, in each of the Colleges, shall not be more than 12.5 per cent of the total regular students registered during first semester of the academic year minus the number of merit scholarship holders/Government of India/ICAR (other than SC & ST) Scholarship holders and other Scholarship holders, fractions being ignored.

17.3.2 **Value** : Each General Scholarship will be of the value as specified from time to time and will be for a duration of 12 months.

17.3.3 No student, the income of whose parents or guardians is more than the minimum prescribed by the Govt. of Karnataka from time to time shall be eligible for the General Scholarship. The applicant should have obtained CGPA of 6.00 and above.

17.3.4 Procedure for the Award

The General Scholarships for the first year graduate students shall be awarded on the same basis as prescribed for the award of Merit Scholarships vide para 17.2.3. The Scholarship will be awarded afresh each year, for second and subsequent year students based on the Cumulative Grade Point Average (CGPA) obtained by the students at the end of the previous academic year as also the need, conduct and character of the student.

17.4 Other Guidelines for the Award of Scholarships

17.4.1 No student holding a Scholarship shall remain absent for any period without permission. Absence for any period will count for the absence of the day and the student will forfeit the scholarship amount for the number of days he/she remains absent without permission.

17.4.2 The scholarship will be terminable at any time, if the conduct, progress of attendance of the student is found to be unsatisfactory and if he/she commits indiscipline or indulges in malpractice in examination or deliberately stays away from the class or other University activities except for reasons considered as valid by the University.

17.4.3 No student shall be eligible for more than one scholarship of either Government or Private Institutions. However, fee concession/prize money is exempted from such clause

17.5 Fee concession

17.5.1 No student, the income of whose parents or guardians is more than the minimum prescribed by the Govt. of Karnataka from time to time, shall be eligible for the fee concession.

17.5.2 A student who is awarded fee concession is exempted from payment of tuition fee only.

17.5.3 All University Scholarships will also carry fee concession.

17.6 A student desirous of availing general scholarship or fee concession shall apply to the Registrar through the Dean of the College in the prescribed form on or before the notified date.

17.7 Student Aid Fund

17.7.1 The aim of the Scheme 'Student Aid Fund' is to provide financial assistance to the needy students in the Agricultural Universities not as Scholarship and Fellowship but in the form of reimbursement of expenditure towards (a) Tuition/ Hostel/ Examination Fee and (b) Purchase of Books/clothing/ medical expenses/boarding etc. provided their needs are considered genuine.

17.7.2 Students, the income of whose parents or guardians is more than the minimum prescribed by the Govt. of Karnataka from time to time, are not eligible for the student aid fund..

17.7.3 The graduate students whose CGPA is less than 6.00 are not eligible.

17.7.4 For first year graduate students the aid shall be decided on the basis of marks secured in Part-II (PUC-PCMB) of the qualifying examination for admission.

17.7.5 Students may exercise option to choose any one of the financial assistance (Scholarship/ Fellowship/Fee concession/ Student Aid Fund) whichever is advantageous for them.

17.7.6 The Student Aid Fund awarded shall be given directly to the hostel to meet the hostel charges, if the student is a boarder of any of the UAHS Hostels.

17.7.7 If the student desires to purchase Text Books, it shall be given in the form of coupons, provided he/she produces 'No Dues' Certificate from the concerned hostels.

- 17.7.8. In case of non-boarder, it shall be given in the form of coupons to purchase Text books.
- 17.7.9 The aid shall also be given for the re-imbusement of medical charges of students if expense is more than insurance claimed under Group Health Insurance Scheme subject to a maximum amount of Rs. 25,000/-, provided the student fulfils all other conditions stipulated for the award of Student Aid Fund irrespective of level of annual income.
- 17.7.10 Re-imbusement of Medical Claims shall be extended only to the students covered under compulsory Group Health Insurance and whose medical claims exceed the assure limits under SGHI but subject to a “maximum amount as notified by the University from time to time”.

Note : Income certificate submitted by the Candidates at the time of admission alone be considered for award of Scholarships/ Fellowships/Students fee concessions etc., for the students of all the years irrespective of the degree programme in which they are studying and to maintain uniformity.

17.8 E.B.L. Charges

The E.B.L. Charges shall be sanctioned to SC/ST and Cat-I students as per UAHS order issued from time to time in this regard.

- 17.9** Under unforseen casualties/accidents/un expected death of the student during his/her regular study period an amount of Rs. 2.00 Lakhs (one time) will be awarded to the parents/ family members of the victim under student aid fund.

18.0 EXPERIENTIAL LEARNING / HANDS ON TRAINING COURSES

18.1 Experiential Learning / Hands on Training.

18.2 The VII / VIII semester of the degree programme is set apart for RAWEP / RHWEP / RFOWEP / Placement Training / Practical Training in Villages/Forest/PWD.

18.3 Students who have completed all the scheduled and registered courses till the end of V semester with a minimum CGPA of 5.00 and without securing an Shortage of Attendance (SA) Grade in any of the subject are eligible to register for EL/HoT courses.

18.4 The student shall complete 20 credits of EL courses.

18.5 B.Sc.(Hons.) Agri. and B.Sc.(Hons.) Horti. Degree students have to register for 20 credits with any two modules with 10 credits each. B.Sc.(Hons.) Forestry students have to register

for 10 credits with any two modules with 5 credits each and remaining 10 credits for project work and dissertation.

18.6 The student who registers for EL course (20 credits) is not permitted to register for any other regular course/s.

18.7 There shall be an Advisory Committee at the College level with the concerned Dean as Chairperson and Heads of Department/course teachers as members for addressing the problems and issues, if any that may arise, for effective functioning of the EL courses.

Two Co-ordinators, one from Crop Sciences another from Social Sciences group will be nominated by the concerned Dean to oversee implementation of the programme.

18.8 There will be no external examination in the EL courses. The student has to secure 50 percent marks for a pass in the course.

18.9 Evaluation: The performance of the student is evaluated separately in each of the EL courses. The marks allocated for different activities are as under:

Evaluation pattern for Experiential Learning (ELU)

Sl.	Particulars	Marks
1.	Attendance	05
2.	General conduct and discipline	10
3.	Planning, creativity and development of new products/ideas and meeting experiential learning targets	25
4.	Project Report and work dairy	20
5.	Presentation and Group discussion	20
6.	Final Exam	20
	Total	100

Evaluation pattern for Project Work and Dissertation (PWD)

Sl. No.	Particulars	Marks
1.	Attendance	05
2.	General conduct and discipline	05
3.	Selection of problem, experimental designs, data analysis and interpretation of results	30
4.	Project Report	20
5.	Presentation and Group discussion	20
6.	Final Exam	20
	Total	100

Note: The scheme of evaluation for practical work shall be notified by the course teacher(s) in the beginning of the semester.

18.10 The last week of the semester is devoted for presentation of project report and final examination.

18.11 The student has to secure a minimum of 80 per cent attendance for a pass in the course.

18.12 Since EL courses consist of only practical components, there shall be no supplementary examination. A student who fails in a course shall register for the same whenever it is offered.

18.13 **Missed Examination**

18.13.1 Students absenting from the examination in the HoT/ EL courses by prior permission of the concerned Dean, on official University business, shall be given due consideration in completing attendance requirements and be permitted to make up the examination that is missed.

18.13.2 Students who miss examination in a course due to unavoidable circumstances like hospitalization/death of parents/own marriage/attending interview/attending court cases may be permitted on production of proof, by the concerned Dean to take the missed examination, on the recommendation of the course teacher and the Head of the Department on payment of prescribed fee to the University for each missed examination. Students who miss the examination on account of their participation on official University business as specified under 23.12.1 are exempted from payment of prescribed fee. A student who deliberately misses the examination shall not be allowed to appear for the missed examination.

18.13.3 Missed examination shall be conducted within three weeks from the schedule date of the regular examination. The course teacher shall notify the date of missed examination and the students failing to take the missed examination on the notified date and time, will have no further claim for another examination in the course even with medical certificate.

18.13.4 The evaluated answer scripts, reports and assignments shall be returned to the students. The course teacher(s) shall file the grade report to the Examination Co-ordinator/ Assistant Registrar of the college within 4 weeks from the closure of the semester.

19.0 MODALITIES FOR ALLOTMENT OF EL/HoT COURSES

- 19.1 The modules and the courses in each degree programme, as major and/or minor, will be notified by the Dean of the College, depending on the availability of facilities and the felt need.
- 19.2 There shall be a maximum of 20 students per course, with a maximum of 15 students who take the course as a major and a maximum of 5 students who take it as a minor course. However, number of students per course is subject to change based on the total number of students under each degree programme.
- 19.3 In case of limitation of infrastructure and facilities, the maximum number may be restricted to 15 students per course, with the proportion of students for major and minor to be retained as above.
- 19.4 The student will be permitted to choose a module and course (both as major and minor) based on his/her preference and CGPA.
- 19.5 The process for allotment of HoT/EL courses shall start in the last month and completed before the closure of the VI/VII Semester.

20.0 CONDUCT OF EXAMINATIONS AND PREVENTION OF MALPRACTICES

- 20.1 In these Regulations, unless the context otherwise requires:
- a) 'Examination' means and includes all internal Examinations, External Examinations and Supplementary Examinations under the semester System.
 - b) 'Co-ordinator of Examination' means the teacher nominated by the Dean of the College.
 - c) 'Assistant Co-ordinator of Examination' means the teachers nominated by the Dean to assist the Co-ordinator of Examination in conducting the External examinations.
 - d) 'Authorities' means the Professor, Associate Professor, Assistant Professor or a person of equivalent cadre.
 - e) 'Teacher' means the Professor, Associate Professor, Assistant Professor or a person of equivalent cadre.
 - f) 'Invigilators' means the teachers directly in-charge of invigilation work in the examination hall.

20.2 For Teacher

- 20.2.1 The Scheme of evaluation in each course shall be as specified in item number 9.0. The schedule of examinations will be notified by the Dean of the College.
- 20.2.2 Whenever examination papers for internal examinations have got to be typed, one member of the teaching staff of the concerned Department shall be personally present with the typist and also at the time of duplicating. All care should be taken to safeguard the secrecy of the question papers.
- 20.2.3 The Co-ordinator of Examinations/Assistant Co-ordinator of Examinations/Invigilator shall make proper seating arrangements in the examination hall to ensure prevention of malpractices.
- 20.2.4 Students coming 10 minutes after commencement of the examination shall not be allowed to enter the examination hall. No student shall be allowed to leave the examination hall within 10 minutes from the time of commencement of the examination.
- 20.2.5 The Invigilators shall ensure that no student has in his/her possession or accessible to papers, books or notes which might possibly be of assistance to him or found giving or receiving assistance or copying from any paper, book or note or allowing another candidate to copy from his/her answer books, writes either on blotting paper or any other unfair means.
- 20.2.6 The Invigilator shall direct the students to search their pockets, desks and benches and hand over to him any paper, book or note which may be found therein, before commencement of the examination.
- 20.2.7 i) When the Invigilator notices any student indulging in any one or all of the malpractices indicated in the aforesaid regulations he/she shall invariably demand a written explanation or statement from the concerned student.
- ii) If the student refuses to give his/her statement, the student shall be asked to record in writing his/her refusal to give the statement, if the student refuses to do even that, the fact shall be noted and reported to the concerned Dean by the Invigilator/Teacher.
- iii) The invigilator shall, however, write his remarks on the answer paper and affix his/her signature and the

student shall be sent out of the hall and shall not be allowed to take further examinations in that course during the semester.

- 20.2.8 All cases of malpractices should immediately be brought to the notice of the Dean concerned who shall send a report thereon to the Authorities for such necessary action as they deemed fit.
- 20.2.9 All cases of malpractices referred to the Authorities shall be examined by a Committee constituted by the Vice-Chancellor for the purpose. The decision of the Committee shall be subject only to the review of the Vice-Chancellor.
- 20.2.10 The committee may debar the guilty candidate for a period not less than one semester.

20.3 For Students

- 20.3.1 The student shall bear in mind that all the examinations under semester system are University Examinations and should conduct himself/herself accordingly.
- 20.3.2 The student shall produce the Identity Card issued by the concerned Dean whenever demanded by the Invigilator.
- 20.3.3 No student shall enter the examination hall with papers, books or notes and/or such other material which might possibly be of assistance in writing answers.
- 20.3.4 Any student possessing or having access to papers, books or notes which might be of assistance in the examination or allowing any other student to copy from his/her answer book, writes either on blotting papers or any other paper, the answer to questions set in the paper during the examination or using or attempting to use any other unfair means and not informing the Invigilator about the notes or points pertaining to the examinations found to have been written on the desks or tables or any part of his/her body, shall be debarred for a period of not less than one semester.
- 20.3.5 Any student found guilty of serious misconduct in the examination hall shall be debarred for a period of not less than two semesters.
- 20.3.6 Every student shall search his/her pockets, desks and benches and hand over to the Invigilator any paper, book or notes which the student may have therein, before starting of the examination.

- 20.3.7 No student shall write answers on any paper other than the one supplied to him/her. The objective type answers should be attended on OMR sheet only.
- 20.3.8 Any student found guilty of an offence as referred in the above regulations shall give a written explanation or statement to the Invigilator in-charge of the examination hall when demanded. If the student refuses to give the explanation or statement, the Invigilator should record in writing the student's refusal to give such an explanation.
- 20.3.9 Any student, who does not comply with the procedure indicated in the above said regulations shall be deemed to have committed an offence referred to in regulation 18.3.5 and shall bear the consequent penalty.
- 20.3.10 The extra timings to physically challenged (with reading and writing disabilities) students with 40% or more who appear in written examinations. Hence, the compensatory time of not less than 20 minutes per hour of examination for persons with disability is provided.

21.0 CONDUCT AND MAINTENANCE OF DISCIPLINE AMONG THE STUDENTS IN THE UNIVERSITY CAMPUSES

- 21.1 Every student of the University shall conform to the rules of good conduct and respect the authority of the constituted bodies of the University.
- 21.2 Every student of the University shall have a Student Identification Card with a recent photograph affixed and duly signed by the Dean of the College. The same shall be shown to the University officials on demand. The Student Identification Card is valid for a semester. The validity of the Identification Card shall be renewed every semester.
- 21.3 Students shall do everything possible to protect and make proper use of the University property and other public property. Any student who attempts to deface/destroy the University or other public property shall be liable for appropriate punishment. In addition, the cost of the damage (as assessed by the University) so caused by the student(s) to the University or other public property shall be recovered by the student(s) at the time of issue of no dues certificate or as ordered by the University.
- 21.4 Proper decorum shall be maintained by all the students in the classroom, hostels, library, farms, in the transport vehicles, during the education and sports tours and on and off the University campus. No student shall disturb the

normal work of the University by disorderly conduct, boisterous behaviour and unauthorized assembly.

- 21.5** Ragging in any form in the University premises is strictly prohibited. Students found guilty of ragging are liable for disciplinary action.
- 21.6** Every student shall be punctual to the classes. Coming late to the class should be avoided and the Class Teacher has the right to refuse admission to late-comers in the interest of class discipline.
- 21.7** Absenting to a class or examination enmass, for whatever reason shall be considered as an act of indiscipline.
- 21.8** No student shall be in a class during the assigned hour unless the student has registered for that course or has the express permission of the Class Teacher.
- 21.9** Possession and consumption of alcoholic drinks or drunkenness or drug addiction or gambling on the campus is strictly prohibited and the same shall be considered as an act of indiscipline.
- 21.10** The recipients of the scholarships/fee concession/other benefits from the University or from other institutions with the University's approval will lose the benefits if they are found to involve in any of the acts of indiscipline cited above.
- 21.11** Celebration of festivals on days other than the authorized days and unruly behaviour on such occasions will be considered as an act of indiscipline.
- 21.12** Violation of any of the above regulations is an act of indiscipline and it shall be brought to the notice of the Head of the College/Institution/Campus.
- 21.13** The Head of the College/Institution/Campus shall examine the act of indiscipline of the student and shall take immediate action such as administering a warning, fine, expulsion from hostel or suspension from attending the classes for a period not exceeding one month pending enquiry by a disciplinary committee.
- 21.14** The disciplinary proceedings may be instituted through the Disciplinary Committee which can recommend punishment in the form of a warning/expulsion from the College for a semester/year or for good.
- 21.15** A student who has been found guilty by the Head of the College/institution/Campus or the Disciplinary Committee and has been fined/suspended/expelled from the College or Hostel shall not be permitted to hold any office, elective

or otherwise, of student associations for a period of two years from the date of completion of the punishment.

- 21.16** If a student is taken into police custody on a criminal or other complaint for a period of 24 hours or more, he/she shall be deemed to have been suspended from the College for a period of one month from the date on which he/she was taken into Police custody without causing enquiry.
- 21.17** The decision of the Vice-Chancellor under these regulations shall be final.

22.0 SCHEME OF HONOURING STUDENTS FOR OUTSTANDING MERIT WITH UNIVERSITY GOLD MEDAL

The students of each of the degree programmes securing the highest OGPA at the end of their degree programme may be honored with University Gold Medal and Certificate of Merit to be awarded at the time of Convocation. The other conditions are as follows:

- 22.1** The student should have obtained an Overall Grade Point Average (OGPA) of not less than 8.50 out of 10.00 and have good conduct in the degree programme.
- 22.2** The student should not have obtained either 'F' grade or 'SA' symbol in any of the course(s) registered.
- 22.3** The student should have completed the respective degree programme within the normal duration prescribed under regulation 3.0.
- 22.4** In case of a tie between two or more students, the student securing the highest OGPA shall be awarded the Gold Medal by considering third / fourth / fifth decimal of the tie accure even after fifth decimal the all the eligible student will be awarded a Gold Medal.

23.0 GOLD MEDALS/AWARDS INSTITUTED BY DONORS

In addition to the terms and conditions specified by the donors, the following conditions shall be applicable for award of Donor's Gold Medal :

- 23.1** The students to be eligible for Gold Medal/Awards instituted by Donors should have secured an Overall Grade Point Average (OGPA) of not less than 8.50 out of 10.00 in the subjects/ degree for which the award is instituted.
- 23.2** The student should not have obtained 'F' Grade or 'SA' symbol or Transfer of Credit in any of the courses(s)

registered as a part of the degree programme in the subject for which the award is instituted.

23.3 The student should have completed the respective degree programme within the normal duration as under regulation 3.0.

23.4 If the award is to be made for a particular subject which is prescribed for more than one degree programme where the Bachelor's degree programme in which the highest number of credits in the concerned subject are prescribed, may be considered for the award.

23.5 In case of a tie between two or more students, the student securing the highest OGPA shall be awarded the Gold Medal by considering third / fourth / fifth decimal.

24.0 CONVOCAATION

24.1 The University shall confer degree to all the students who complete their degree requirements in all respects in a particular academic year. However, at the time of taking their transcript and provisional degree certificate, they should fill in the convocation application and pay the prescribed fee and exercise their option whether they will be taking the degree in the Annual Convocation **In Person or in Absentia**. In case a candidate desires to change his option, he may do so within one month from the date of notification of the Convocation.

24.2 If a person has applied for a particular Convocation to take the degree 'In Person', but fails to attend the Convocation, he/she has to apply again by paying the penal fee in addition to the prescribed fee.

25.0 DISCLAIMER

The statements made in the Rules and Regulations for graduate studies and all other information contained herein are believed to be corrected at the time of publications. However, the University reserves the right to make, at any time without notice, changes and additions to the Regulations, Conditions governing the conduct of student requirements for Degree fees and any other information or Statement/ Rules contained in this Rules and Regulations. No responsibility will be accepted by the University for hardship or expenses encountered by the students or any other person or persons for such changes, additions, omissions or errors on matters how they are caused.